

What kind of employer are you looking for?



One that takes you to the forefront of technology and leadership?
One with a strong historical foundation and vision for the future?
At Bonneville Power Administration (BPA) we are all of the above and more. BPA provides its employees with a wide array of career choices and opportunities to advance their skills while on the job. Consider the benefits of joining us as a Public Utilities Specialist.

As a Public Utilities Specialist you will be involved in a variety of tasks dealing with the scheduling of hydroelectric power usage, mainly reserving and assigning power or transmission in increments of time and volume. Schedulers fall into four distinct categories: preschedulers, real-time schedulers, reservationists or after-the-fact schedulers.

Specific tasks include:

- Establishment and implementation of transmission schedules in accordance with contracts and agreements
- Coordination of hourly sales from transmission products
- Creation of documentation for billing transactions
- Coordination of line reductions and outages
- Preparation of reports and memos
- Developing and maintaining transmission transaction accounts
- Resolving technical billing issues
- Analyzation and evaluation of program offerings
- Providing contract interpretation as needed

Qualifications:

- Excellent verbal and written communication skills
- Ability to form interpersonal relationships with others from diverse backgrounds and interests
- Good mathematical skills
- An understanding of statistical methods for data analysis and forecasting
- Proficiency in a variety of computer applications

These positions require rotational shift work with some jobs rotating on 10-12 hour shifts. Public Utilities Specialist positions may be located in either the Power or Transmission Business Lines of BPA. These Business Lines are responsible for the marketing, scheduling, transmission, and maintenance of power systems, which support the power grid across the Pacific Northwest.



Competitive compensation, excellent benefits, and easy access to the natural wonders and great lifestyle of the Pacific Northwest await you! Please visit our website at www.bpa.gov or contact us at our toll-free recruitment line 1-877-WRK-4BPA. As an Equal Opportunity Employer, BPA combines diverse minds in a single powerful body. US citizenship required.